

## EGU guidance for online events

EGU's online events programme is designed to supplement the Union's in-person activities throughout the year, including during the annual EGU General Assembly. These online events are dedicated to the pursuit of personal and professional excellence in all areas of the Earth, planetary, and space sciences and can take various formats, but are not intended to replace or supplant the scheduled calendar of <u>EGU topical events</u>.

EGU strives for excellence in the organisation and running of these online events for the benefit of all our members and the global geoscientific community. Online events will also often focus on the needs of Early Career Scientists and increase the accessibility of EGU events for a larger community.

Online events sponsored by EGU need to be clearly and recognisably branded as EGU events. This means that the event either has to be run through the EGU Office with the support and participation of the EGU's Communications and Policy Team, or, for approved independent events, have branding created in accordance with the EGU visual identity. For further guidance please contact the EGU Communications Officer at communications@egu.eu.

EGU online events should be accessible to all EGU members who wish to attend, allowing for some operational or practical limitations. Every attempt should therefore be made within the confines of each individual format (webinar, talk, networking event, etc.) to ensure that the event is able to meet attendees' needs, such as including closed captioning. Further guidance and support in this matter is available from the <u>EGU Office</u>.

The organisers of EGU online events should actively seek to ensure that their organising panels and speakers are diverse and representative of the membership as a whole. As such, similar to other <u>EGU event guidance</u>, organisers are required to ensure that panel speakers represent the membership's broad diversity, including with regards to career stage, gender identity, geographical location, and other minority identities outlined in our <u>diversity statement</u>.

Online events should be hosted in a way that protects attendees, speakers, and hosts. If the event is not being run through the EGU Office, the organisers are required to take every available security precaution and must run the event in accordance with European GDPR laws on data protection and privacy.

Any scientific data presented must be either the presenter's own or be correctly cited and attributed according to <u>EGU's Code of Conduct</u>. In addition, all participants of EGU online events, including hosts, are required to follow <u>EGU's Code of Conduct</u> and treat all other participants with respect. Bullying, harassment, intimidation, or discrimination of any kind will not be tolerated.

Currently all EGU online events not encompassing those that are a part of EGU's General Assembly or Topical Events must be offered free of charge to EGU members and other participants. After the online event, the organisers should send all feedback, including participant numbers, to EGU's Communications Officer (<u>communications@egu.eu</u>) for transparency and annual reporting.